



Mire-Branch Water Corporation

1922 Higginbotham Hwy.
Church Point, LA 70525

Phone 337-873-3823
Fax 337-873-4333



October 14, 2025

ANNUAL MEETING MINUTES

ROLL CALL: Ken Arceneaux James Alleman
 Danny Richard Kristin Romero
 Eddie Savoie Chris Savoy
 Kyla Hill Paul Guidry

ABSENT:

Called to order at 6:02 pm by James Alleman.

READING OF THE MINUTES Motion by Ken, seconded by Chris to approve the previous minutes; motion passed.

VISITORS: Jessica Marchand, attorney
 Burton Kolder, CPA
 Mr. & Mrs. Melancon, Deer Park

ENGINEER'S REPORT:

- Capital Outlay/Water Sector Project – Stephanie was not in attendance, but she sent an update, which is attached. She recommended that we provide authorizations to move forward with the project
- Motion by Eddie, second by Danny to adopt a resolution requesting financial assistance from the State of LA under the fiscal year 2026-2027 Capital Outlay program. Motion passed unanimously. Resolution 2025-10-14-1 is adopted.
- Motion by Paul, second by Danny to adopt a resolution granting authority to the president to sign and submit all necessary documents in connection with the Water Sector Program-Phase 2 Water Treatment Plant Improvements project. Motion passed unanimously. Resolution 2025-10-14-2 is adopted.
- CWEF – The office of Community Development sent a letter to APPJ notifying us that they have de-obligated CWEF funds from 2020-2021. Stephanie's report on this is attached.

OPERATOR'S REPORT BY KRISTIN ROMERO:

- 7.7% loss for August
- Flush out list 1&2 are completed
- Changed out 20 broken meters
- Repaired 2" leak on Church Point Hwy
- Repaired tubing leak on Bibb St
- LDH performed a sanitary survey-no deficiencies noted

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BOOKKEEPING REPORT BY KYLA HILL:

- **General Cash Account**

Beginning Balance	\$774,680.26
Ending Balance	\$797,469.27
Billing 9/30/25	\$123,911.07
Meters Billed	3161

- **Short Lived Asset Replacement:**

Ending Balance	\$241,430.61
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- **Billing Adjustments:**

Remove late charges	-\$92.52
Adjust for our leak	-\$195.42

Motion to accept the financial report by Ken seconded by Paul; motion passed.

Richard VFD requested a sponsorship; Chris stated that the board has decided in the past to only sponsor the volunteer fire departments that are located within the water district. No action taken.

NEW BUSINESS:

Motion to move into executive session at 6:05 p.m. by Chris, seconded by Paul. Motion passed.

Motion to return from executive session at 6:17 p.m. by Chris, seconded by Paul. Motion passed.

1. Melancons on Deer Park- These customers presented a plumber's invoice for \$719.50. They asked Mire Branch Water to reimburse them because the leak was on our side of the meter. The customers called the plumber before calling us. Once Kristin was notified, she determined that the linesetter on the meter was leaking and replaced it. Any work the plumber performed was on the customer's side of the meter. We are not liable, so the board will not reimburse the customers for this invoice.
2. Audit Report- Burton Kolder with Kolder & Slavan presented the audit report. We received a clean opinion and we are in good financial position. Motion to accept the audit report as presented by Chris, seconded by Danny. Motion passed.
3. Letter from APPJ-Beau Petitjean with APPJ sent a letter to the board regarding customer concerns. The APPJ does not have jurisdiction over the water district, and Jessica advised that no response is necessary. The board discussed the disconnect policy and communication methods used by the office; no changes were made.

Motion to adjourn by Paul, seconded by Ken; motion passed. Meeting adjourned at 7:10 pm.